

NASSAU COUNTY WORK AUTHORIZATION #04

Contract Number:	CM3481
Consultant/Vendor:	DRMP, Inc.
Consultant/Vendor Contact Name:	Megan Rice
Consultant/Vendor Contact Phone Number:	850-692-5673
Consultant/Vendor Contact Email Address:	mwhitmore@drmp.com
Project Short Title:	CEI Services for construction of Intersection Improvements at US 301 and Crawford Road Intersection
Total Amount of Previous Work Authorizations:	\$622,720.84
Amount of this Work Authorization:	\$202,140.00
New Contract Amount including this Work Authorization:	\$824,860.84
Funding Source:	63470541-563360 C0166

This Work Authorization is issued pursuant to the Contract referenced above between Nassau County and the Consultant/Vendor for the following services:

ARTICLE 1. Description of Services. Consultant/Vendor shall provide the services as set forth in Exhibit "A", attached hereto and incorporated herein.

ARTICLE 2. Time Schedule. Consultant/Vendor anticipates the services to be completed pursuant to the time schedule contained in Exhibit "A", attached hereto and incorporated herein, or no later than 578 days from the issuance of this Work Authorization. The parties agree that this Work Authorization shall be considered as the Notice to Proceed.

ARTICLE 3. Compensation. Consultant/Vendor shall be compensated for the services in detailed in Exhibit "A", attached hereto and incorporated herein, using rates previously established in the Contract referenced above.

ARTICLE 4. Other Provisions. This Work Authorization shall become a part of the Contract when executed by both parties. Any Work Authorization entered into prior to expiration or termination set forth in the Contract shall continue in effect through the earlier of: (i) the date all of the Services thereunder have been fully completed and accepted by Nassau County, or (ii) until such time as such Work Authorization expires or is terminated in accordance with its terms or is terminated pursuant to Article 2 hereof. Consultant/Vendor acknowledges that all drawings, data, electronic files and other information required for this Work Authorization has been accepted by

Consultant/Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work Authorization.

RECOMMENDED AND APPROVED BY:

Department Head/Managing Agent:	<u>Robert Companion</u>	<u>6/16/2025</u>	
		Date	
Procurement:	<u>Lanana Helms</u>	<u>6/20/2025</u>	
		Date	
Office of Management & Budget:	<u>Chris Lacambra</u>	<u>6/16/2025</u>	<i>JP</i>
		Date	
County Attorney:	<u>Denise C. May, Esq., BCS</u>	<u>6/24/2025</u>	<i>DJ</i>
	DENISE C. MAY	Date	

IN WITNESS WHEREOF, the Parties have caused this Work Authorization to be executed by its duly authorized representatives, effective as of the last date below.

**BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA**

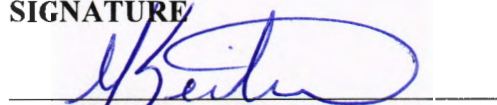


By: A.M. "HUPP" HUPPMANN

Its: Chairman

Date: 7-14-25

**ATTEST TO CHAIR'S
SIGNATURE**



MITCH L. KEITER

Its: Ex-Officio Clerk

DRMP, INC.

BY: Megan Rice
Print Name: MEGAN RICE
Title: Area Leader/Senior Project Engineer
Date: 6/20/2025



EXHIBIT "A"

May 21, 2025

Scott Pedigo, P.E., PTOE, RSP1
Senior Project Manager
Nassau County Capital Projects Management
96161 Nassau Place
Yulee, FL 32097

**Subject: Construction Engineering & Inspection (CEI) Services
Scope & Fee/Manhour Proposal
Continuing Contract CM3481
Nassau County
US 301 and Crawford Road Intersection Improvements**

Mr. Pedigo,

DRMP, Inc. is pleased to provide this scope and fee proposal for Construction Engineering Inspection (CEI) services on the above referenced project. CEI services will be performed to determine that construction of the planned improvements is completed in reasonable conformance with the contract plans and specifications.

The schedule is anticipated to be set for a total duration of 6 months to final completion and acceptance by the County. Our fee proposal is based on the project administration and construction inspection services for this 6 month construction period along with a reduced number of hours during the preconstruction and post construction phases and a constructability review of the 90% plans.

The following pages will identify the scope and fee for field inspection and coordination services necessary to administer the construction contract for this project. DRMP understands that our primary role in providing CEI Services is to inspect the contractor's work and act as an extension of County staff. We recognize that the frequency and scope of our inspection depends on the work activities in progress. Keeping in mind our primary goal is to determine that the project is constructed in reasonable conformity with the contract plans, specifications, and contract provisions, we have provided a list of the typical CEI duties and responsibilities on the next page. The anticipated tasks are not limited and are for informational purposes only.

If you have any further questions or need any clarification of the enclosed information, please contact me at 256-503-2163.

Sincerely,
DRMP, Inc.

A handwritten signature in black ink, appearing to read "Megan Rice", is written over a red vertical line.

Megan Rice, P.E.
Senior Project Engineer



Scope of Services

DRMP will provide CEI Services for this project. Our CEI personnel understand our responsibility is to provide field inspection in such a manner to determine that the project is constructed in reasonable conformity with the plans, specifications, and contract provisions. To accomplish this DRMP is prepared to provide staff with the appropriate skills and qualifications to perform: Project Administration, Inspection and Documentation of the Contractor's Work. Below are the anticipated tasks for this project.

Constructability Review

- 90% Plan Review
- Contract Time Review

Onsite Inspection Services

- Full Time Inspection Coverage
- Ensure Project is Constructed in Accordance with the Contract Documents
- Coordinate Onsite Materials Testing and Sampling (As Needed)
- Inspect Environmental Compliance
- Inspect Maintenance of Traffic

Project Management/Contract Administration

- Prepare and Administer Progress Meetings
- Resolve Constructability Issues
- Review and Process Change Orders
- Cost Control Efforts
- Public Information Assistance
- Review RFIs and Make Recommendations
- Processing of Shop Drawings and Material Submittals
- Use of Procore for Storing Documents, Processing RFIs, Processing Submittals, etc.

Pre-Operation Meetings

- Prepare and Administer Pre-Operation Meetings
- Coordinate with all Project Stakeholders
- Coordinate County's Expectations for Operations

Pay Estimates

- Review Monthly Pay Estimates
- Verify Installed Quantities
- Verify Method of Payment on Lump Sum Items
- Provide Recommendation to the County for Processing

Project Closeout

- Administer Preliminary and Final Project Walk-Through Meetings
- Prepare and Submit Final Project Records
- Review/Verify As-Built Plans Submitted by the Contractor

Total Project Fees

Please see the CEI Staffing Estimate and Exhibit 'A' for DRMP's anticipated CEI costs (Limiting Amount) based on the estimated contract duration.

CONSULTANT CEI STAFFING ESTIMATE

PROJECT DESCRIPTION:	US 301 and Crawford Rd Intersection Improvements
CLIENT:	Nassau County
CONTINUING CONTRACT:	CM3481
DATE PREPARED:	05/21/25

CEI Staff Hour Estimate										
Personnel	Plans Review	Pre Const	Month						Post Const	Total
			1 Jan-26	2 Feb-26	3 Mar-26	4 Apr-26	5 May-26	6 Jun-26		
Senior Project Engineer	10	10	20	20	20	20	20	20	20	160
Project Administrator	10	20	40	40	40	40	40	40	40	310
Contract Support Specialist	-	-	-	-	-	-	-	-	-	0
Senior Inspector	-	8	165	165	165	165	165	165	16	1,014
Inspector	-	-	-	-	-	-	-	-	-	0
TOTAL	20	38	225	225	225	225	225	225	76	1,484

CEI Fee Proposal				
DRMP Staff Hour Estimate				
Personnel	Exhibit 'A' Equivalent	Hours	Unit Rate	Subtotal
Senior Project Engineer	Resident Engineer	160	\$ 225.00	\$ 36,000.00
Project Administrator	Project Administrator II	310	\$ 160.00	\$ 49,600.00
Contract Support Specialist	Specialist (Materials, Contract, IT, etc.)	0	\$ 115.00	\$ -
Senior Inspector	Senior Inspector II	1,014	\$ 110.00	\$ 111,540.00
Inspector	Inspector II	0	\$ 80.00	\$ -
Materials Testing Estimates				
Subcontractor	Testing	LS	Unit Rate	Subtotal
To Be Determined	Materials Testing (Lump Sum)	1	\$ 5,000.00	\$ 5,000.00
TOTAL \$				202,140.00

CEI Fee Estimate	\$202,140.00
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This fee estimate is based on 6 months of construction with CEI services for the duration of the project along with 1 month for preconstruction services and 1 month for post construction. See CEI scope for additional information.

The above fee estimate is provided as a time and materials estimate. DRMP will only invoice the client for hours of work completed and can provide timesheet backup documentation on whatever frequency required by the client, but not less than monthly, as back up to the invoice.

Materials testing invoices will be attached to the CEI Invoice and passed directly through to the City.

Survey services are not included in this estimate.



Exhibit "A"
Nassau County CSC (RFQ NC23-015)

Administrative/Office Support	Rate	Environmental	Rate
Administrative Support I	\$75.00	Environmental Scientist I	\$80.00
Administrative Support II	\$85.00	Environmental Scientist II	\$90.00
Senior Administrative Support	\$120.00	Environmental Scientist III	\$115.00
Senior Administrative Supervisor	\$145.00	Chief Environmental Scientist	\$130.00
Administrative Department Manager	\$215.00	Senior Ecologist	\$210.00
Reproduction Support	\$95.00	GIS	
Information Systems I	\$95.00	GIS Technician	\$65.00
Information Systems II	\$155.00	GIS Analyst I	\$80.00
Graphic Design		GIS Analyst II	\$95.00
Graphic Designer I	\$90.00	GIS Analyst III	\$145.00
Graphic Designer II	\$155.00	GIS Project Manager	\$140.00
Technical Writing		GIS Senior Project Manager	\$185.00
Technical Writer I	\$75.00	Geomatics / Survey & Mapping	
Technical Writer II	\$120.00	2-Person Survey Crew	\$170.00
Engineering		3-Person Survey Crew	\$220.00
Engineering Technician I	\$85.00	4-Person Survey Crew	\$260.00
Engineering Technician II	\$125.00	Survey Technician I	\$55.00
Engineer I	\$110.00	Survey Technician II	\$75.00
Engineer II	\$120.00	Survey Technician III	\$94.00
Engineer III	\$170.00	Surveyor IV (PSM/PLS)	\$150.00
Engineer IV (PE)	\$205.00	Surveyor V (PSM/PLS)	\$180.00
Senior Engineer I (PE)	\$211.00	Surveyor VI (PSM/PLS)	\$220.00
Chief Engineer II (PE)	\$259.00	Surveyor VII Chief	\$275.00
Planning		LiDAR (Remote Sensing)	
Planner I	\$110.00	Unmanned Autonomous System UAS Operator	\$155.00
Planner II	\$120.00	Unmanned Autonomous System UAS Technician	\$95.00
Senior Planner I	\$140.00	UAS LiDAR Daily Rate (Equipment)	\$1,500.00
Senior Planner II	\$170.00	Ground Penetrating Radar (GPR) Services	
CEI		GPR Technician	\$120.00
Inspector I	\$65.00	2-Person GPR/Concrete Imaging Crew	\$185.00
Inspector II	\$80.00	Subsurface Utility Engineering (SUE)	
Senior Inspector I	\$95.00	1-Person Utility Designate	\$120.00
Senior Inspector II	\$110.00	2-Person Utility Designate/Locate Crew	\$185.00
Specialist (Materials, Contract, IT, etc.)	\$115.00	3-Person Vacuum Excavation SUE Crew	\$240.00
Project Administrator I	\$140.00	4-Person Vacuum Excavation SUE Crew	\$285.00
Project Administrator II	\$160.00	SUE Manager	\$180.00
Inspection Manager	\$190.00	Senior SUE Manager	\$220.00
Resident Engineer	\$225.00	Utility Locate Coordinator	\$150.00
NBIS - Bridge Inspection		Senior SUE Tech	\$120.00
NBIS Engineer	\$225.00		
NBIS Team Leader	\$150.00		
NBIS Team Member	\$90.00		
Public Relations			
Public Relations I	\$120.00		
Expert Witness			
Expert Witness Research	\$215.00		
Expert Witness Testimony	\$325.00		
Designers			
Designer I	\$123.00		
Designer II	\$133.00		
Designer III	\$170.00		